

*******ATTENTION CCOHSA MEMBERS*******

In order to make this show happen and for it to be run in a timely manner, we need volunteers at each show. By volunteering, you are also helping keep costs down for all of us. There are duties for any member to perform & most don't even take 20 minutes of your time. The position that takes the longest is showmanship inspection but there is no heavy lifting required. Let's help each other to keep our show going for years to come!

Volunteer Requirements:

- ½ to 1 credit per volunteer slot depending on duty; 2 volunteer credits required for year-end awards
- Single memberships: require 2 credits per show year for year-end awards
- Family memberships: require 2 credits per show year by at least 1 family member on that membership
- For youth memberships: at least one parent or guardian shall earn volunteer credits for that youth

Regarding All Volunteers Whether Members Or Nonmembers

- (Youth under 15 years old must be supervised by their parent or guardian to volunteer & have a signed release waiver by their parent or guardian)
- (Youth 15 - 17 years old must have a signed release waiver by their parent or guardian)
- (18 years old & over must have signed the release waiver)
- **Can have a family member or friend work for you**
- **Release waivers must be turned in for nonmembers volunteering before their volunteer position starts (Age rules listed above apply)**

*******How To Sign Up For Volunteer Slots*******

- You may sign up for volunteer slots for the upcoming show on the volunteer signup sheet at the table by the secretary's office
- You may also sign up for volunteer slots on our Signup.com link on our Facebook page (super easy!)
 - Must let Lauren Caldwell know if someone is working for you in order to receive that credit. Send email to lauren.caldwell92411@gmail.com or text (318) 225-5457

*******VOLUNTEER DUTIES*******

Any questions or concerns, please contact Lauren Caldwell via email:

lauren.caldwell92411@gmail.com or text (318) 225-5457

- **Friday Trail Set-up (3-4 people)**

- SOME HEAVY LIFTING, SOME LIGHT LIFTING

At 5:30 PM on Friday, these volunteers will meet with a board member at the trail trailer in the warmup arena to set up the small fry trail pattern & set up the regular trail pattern.

- **Saturday Ranch Trail Set-up & Put up small fry class items (2-3 people depending on set-up of patterns)**

- SOME HEAVY LIFTING, SOME LIGHT LIFTING

When the open trail class (#35) starts, these volunteers will meet with a board member at the wash station to set up the ranch trail class pattern by adding/removing any obstacles in the warmup arena when the open trail class ends. These volunteers will also remove the small fry trail pattern & put those items in the trail trailer.

- **Saturday Ranch Trail Take-Down (3-4 people)**

- SOME HEAVY LIFTING, SOME LIGHT LIFTING

When the open ranch trail class (#40) ends, these volunteers will meet with a board member at the wash station to remove the ranch trail class pattern & put up all the trail pattern items in the trail trailer.

- **Showmanship (SMS) Inspection (1 person)**

- NO HEAVY LIFTING

When the open all age mares class (#5) ends, this volunteer will meet with the gate worker. They will then collaborate with the judge to work the showmanship classes.

*******CREDITS EARNED PER SLOT*******

VOLUNTEER DUTY	CREDIT EARNED
FRIDAY TRAIL SET-UP	1
SHOWMANSHIP (SMS) INSPECTION	1
SETTING UP & PUTTING UP CONES FOR SHOWMANSHIP	1/2
SETTING UP & PUTTING UP CONES FOR HORSEMANSHIP	1/2
SATURDAY RANCH TRAIL SET-UP & PUT UP SMALL FRY ITEMS	1
SATURDAY RANCH TRAIL TAKE-DOWN	1
SETTING UP & PUTTING UP CONES FOR RANCH REINING	1/2

*****1 credit per volunteer slot; 2 volunteer credits required for year-end awards*****